



**Gwasanaeth Democraidd**  
**Democracy Service**  
Swyddfa'r Cyngor  
CAERNARFON  
Gwynedd  
LL55 1SH

Cyfarfod / Meeting

**PWYLLGOR GWASANAETHAU DEMOCRATAIDD**  
**DEMOCRATIC SERVICE COMMITTEE**

Dyddiad ac Amser / Date and Time

**10.00 a.m. DYDD MAWRTH, 11 MEDI, 2012**  
**10.00 a.m. TUESDAY, 11 SEPTEMBER, 2012**

Lleoliad / Location

**SIAMBR DAFYDD ORWIG**  
**SWYDDFEYDD Y CYNGOR**  
**CAERNARFON**

Pwynt Cyswllt / Contact Point

**EIRIAN ROBERTS**

**(01286) 679018**

[maireirianroberts@gwynedd.gov.uk](mailto:maireirianroberts@gwynedd.gov.uk)

Dosbarthwyd/Distributed: 3/9/12

**PWYLLGOR GWASANAETHAU DEMOCRATAIDD  
DEMOCRATIC SERVICES COMMITTEE**

**AELODAETH / MEMBERSHIP (15)**

**Plaid Cymru (7)**

Y Cynghorwyr / Councillors

Selwyn Griffiths  
Dyfrig Jones  
Dilwyn Morgan

Charles Wyn Jones  
Linda Ann Wyn Jones  
Gareth Thomas

Mandy Williams-Davies

**Annibynnol / Independent (3)**

Y Cynghorwyr / Councillors

Lesley Day	Tom Ellis
Anne Lloyd-Jones	Dewi Owen

**Llais Gwynedd (3)**

Endaf Cooke

Jason Humphreys

Anwen Davies

**Llafur / Labour (1)**

Y Cynghorydd / Councillor Sion Wyn Jones

**Rhyddfrydwyr Democraidd / Liberal Democrats (1)**

Y Cynghorydd / Councillor June Marshall

**Aelodau Ex-officio / Ex-officio Members**

Cadeirydd ac Is-Gadeirydd y Cyngor / Chairman and Vice-Chairman of the Council  
Y Cynghorwyr / Councillors Selwyn Griffiths a / and Huw Edwards

## **RHAGLEN**

### **1. YMDDIHEURIADAU**

Derbyn unrhyw ymddiheuriadau am absenoldeb.

### **2. DATGAN BUDDIANT PERSONOL**

Derbyn unrhyw ddatganiad o fuddiant personol.

### **3. MATERION BRYD**

Nodi unrhyw eitemau sy'n fater bryd ym marn y Cadeirydd fel y gellir eu hystyried.

### **4. COFNODION**

Bydd y Cadeirydd yn cynnig y dylid llofnodi cofnodion y cyfarfod diwethaf o'r pwyllgor hwn a gynhaliwyd ar 29 Mai, 2012 fel rhai cywir (copi yma – papur **melyn**).

### **5. CEFNOGAETH I AELODAU**

Ystyried adroddiad Pennaeth Gwasanaethau Democrataidd, (copi yma – papur **pinc**).

### **6. CEFNOGAETH I AELODAU – SYLWADAU AELODAU**

Ystyried adroddiad Cadeirydd Pwyllgor Gwasanaethau Democrataidd (copi yma – papur **hufen**).

### **7. ADRODDIADAU AELODAU**

Ystyried adroddiad Cadeirydd Pwyllgor Gwasanaethau Democrataidd a Rheolwr Gwasanaethau Democrataidd (copi yma – papur **llwyd**).

### **8. HYFFORDDIANT AELODAU**

Ystyried adroddiad Cadeirydd Pwyllgor Gwasanaethau Democrataidd a Rheolwr Gwasanaethau Democrataidd (copi yma – papur **lelog**).

### **9. ADNODDAU I GEFNOGI GWAITH AELODAU**

Ystyried adroddiad Pennaeth Strategol a Gwella (copi yma – papur **gwyn**).

## **AGENDA**

### **1. APOLOGIES**

To receive any apologies for absence.

### **2. DECLARATION OF PERSONAL INTEREST**

To receive any declaration of personal interest.

### **3. URGENT BUSINESS**

To note any items that are a matter of urgency in the view of the Chairman for consideration.

### **4. MINUTES**

The Chairman shall propose that the minutes of the last meeting of this committee held on 29 May, 2012 be signed as a true record (copy herewith – **yellow** paper).

### **5. SUPPORT FOR MEMBERS**

To consider the report of the Head of Democratic Services, (copy herewith- **pink** paper).

### **6. SUPPORT FOR MEMBERS – MEMBERS' OBSERVATIONS**

To consider the report of the Chair of the Democratic Services Committee (copy herewith – **cream** paper).

### **7. MEMBERS' REPORTS**

To consider the report of the Chair of the Democratic Services Committee and the Democratic Services Manager (copy herewith – **grey** paper).

### **8. MEMBERS' TRAINING**

To consider the report of the Chair of the Democratic Services Committee and the Democratic Services Manager (copy herewith- **lilac** paper).

### **9. RESOURCES TO SUPPORT THE WORK OF MEMBERS**

To consider the report of the Head of Strategic and Improvement (copy herewith – **white** paper).